



Special Education Parent Advisory Council

Minutes

November 26, 2019 Meeting
Barnstable Intermediate School

Attendance Head Count: 4 including officers, parents, and district personnel
Children in Daycare: 1

SEPAC Business Meeting

President Kathy Bent called the meeting to order at 6:00 p.m., welcomed everyone, and thanked Principal Anderson for hosting the meeting. She mentioned that the original speaker had cancelled and an all-call message made to inform parents of the change.

Kathy stated the purpose of the meeting is to gather input for improving special education to submit to the district administration. Your input can be shared by emailing barnsepac@gmail.com, submitting a Comment Form on the SEPAC website (BarnstableSEPAC.com), or mailing a printed Comment Form (or sending a note) to P.O. Box 623, Centerville, MA 02632.

Executive Board Action

President Kathy Bent, newly elected to Barnstable School Committee, provided her resignation pending the appointment and acceptance of a new President. According to the ByLaws, the Executive Board can appoint someone to fill a vacant position.

Article IV: OFFICERS

The volunteer slate of officers for the Barnstable SEPAC will include: President, Vice President, Secretary, Treasurer, and four members at-large. The combined group of officers shall be known as the "Executive Board."

- *All officers may delegate duties*
- *Should a vacancy occur during the school year or a volunteer comes forward for a vacant position, officers may be appointed by the Executive Board to serve until the next annual election.*
- *Executive Board will consist of all officers either duly elected or appointed for a one-year term.*

OFFICER RESPONSIBILITIES, TO BEGIN UPON ELECTION, ARE:

PRESIDENT

- *Set the agenda for each general meeting.*
- *Preside at all meetings of the SEPAC.*
- *Recommend the organization and monitoring of committees.*
- *Act as liaison(s) with the Director of Special Education, the Superintendent and other school officials.*
- *Help to co-ordinate related school and public communications.*
- *Prepare periodic reports for the school district/Mass. DESE, etc., regarding SEPAC activities, as needed.*
- *Provide election results to the school district, MassPAC, the DESE, Cape Cod SEPACs and other local interested parties, including the media.*

Motion to appoint Linda Letourneau as President of Barnstable SEPAC to complete the 2019-2020 academic year. Approved.

Pending Linda's acceptance to the position, Kathy Bent will resign. Kathy will work to bring Linda up to speed.

REMINDERS → Child care is available at every meeting. Meetings are always the last Tuesday of the month. Remember to check Facebook for the updated information or the SEPAC website-- www.barnstablesepac.com.

Announcements

The next meeting is Tuesday, January 28 at Barnstable Intermediate School (Falmouth Road (Rt. 28), Hyannis, MA). The SEPAC meeting begins at 6:00. The presentation, **Basic Rights: The IEP** begins at 6:30. This presentation is appropriate for all parents.

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,
Kathleen Bent